



# New Jersey Department of Environmental Protection

## Anticipated Notice of Vacancy

Filling of this position is contingent upon further approval process

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**Title:** Environmental Services Trainee

**Posting Number:** WRM-2022-30

**Open to:** General Public

**Workweek:** NE (35-hour) Workweek

**Salary:** (P95) \$47,579.48 (Non-Negotiable)

**Opening Date:** 4/5/2022

**Closing Date:** 4/20/2022

**Existing Vacancies:** One (1)

**Program/Location:** Department of Environmental Protection  
Water Resource Management  
Water Supply & Geoscience  
Bureau of Water Allocation and Well Permitting  
401 East State Street  
Trenton, NJ 08625

**Scope of Eligibility:** Open to applicants who meet the requirements below.

**Description:** Under close supervision of a supervisory official in an Environmental Services Program, learns to conduct routine surveys, studies, inspections, and/or investigations relating to the improvement and/or monitoring of environmental conditions, and/or the enforcement of environmental laws/regulations; does other related duties.

**Specific to the Position:** Conducts technical reviews of well construction records and well decommissioning reports. Performs technical reviews of well decommissioning proposals for all well types including complex cased public supply wells. Reviews well permit applications in areas of potential saltwater intrusion. Tests NJEMS and RSP bug fixes, enhancements, regression tests and computer systems when new builds are released. Assists in the day-to-day review of well permits, records, and decommissioning plans enabling senior staff to develop and implement testing requirements and the Continuing Education program.

## Requirements

**Education:** Graduation from an accredited college or university with a Bachelor's degree in one of the Physical Sciences, Environmental Sciences/Studies, Chemical Sciences, Biological Sciences, Environmental Planning, Physical Geography or in Civil Engineering, Sanitary Engineering, Chemical Engineering, Environmental Engineering, Mechanical Engineering, Agricultural Engineering, Mining Engineering, Industrial Engineering, or Bio-resource Engineering.

NOTE: All U.S. degrees and transcripts must be from an accredited college or university. All foreign degrees and transcripts must be evaluated for accreditation by a recognized evaluation service by the closing date of this posting. Failure to provide documentation may result in ineligibility.

**License:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

**Residency:** All persons newly hired on or after September 1, 2011 have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14-7 (L.2011, Chapter 70), also known as the "New Jersey First Act".

**Authorization to Work:** Selected candidates must be authorized to work in the United States per the Department of Homeland Security, United States Citizenship and Immigration Services regulations. **Note:** The State of New Jersey does not provide sponsorship for citizenship to the United States.

**Note:** Interviews will be granted based on the cover letter, resume and credentials submitted in response to this notice. Applicants may be required to provide a copy of their transcripts at time of interview.

Per Executive Order 253, all State employees are required to be fully vaccinated against COVID-19 or undergo weekly testing. Please do not submit proof of vaccination at this time; instructions will be provided if an offer of employment results from this NOV.

**Veteran's Preference:** To qualify for New Jersey Veteran's Preference/status, you must establish Veteran's Preference through the Department of Military and Veterans' Affairs. Please submit proof of your Veteran's Preference along with your resume as indicated below. For more information, please visit <https://nj.gov/military/veterans/services/civil-service/preference/>

**Submit Letter of Interest, Resume and e-mail address by 4:00 PM on the Closing Date to:**

Catherine Bogart

Water Resource Management

E-mail Address: [WRM.Resumes@dep.nj.gov](mailto:WRM.Resumes@dep.nj.gov)

Please include the title and posting # of this Notice of Vacancy in the subject line of your e-mail.

**Posting Authorized By:**

Phiroza Stoneback, Manager

Division of Human Resources

**The New Jersey Department of Environmental Protection is an Equal Opportunity Employer and is committed to inclusive hiring and a diverse workforce. We strongly encourage people from all backgrounds to apply. Accommodations under ADA will be provided upon request.**